

**LIBRARY**



BROWN COUNTY LIBRARY  
515 PINE STREET  
GREEN BAY, WISCONSIN 54301-5194

[www.browncountylibrary.org](http://www.browncountylibrary.org)



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**BROWN COUNTY LIBRARY BOARD  
SOUTHWEST BRANCH LIBRARY**

974 Ninth Street, Green Bay, WI 54304

**June 20, 2019**

**5:15 p.m.**

**AGENDA**

1. Call to Order
2. Approve/Modify Agenda and Minutes
3. Communications and Open Forum for the Public
  - A. Presentation by Andrea West, Manager
4. Library Business
  - A. Approve Financial, and Gifts, Grants and Donation Reports
  - B. Facilities Report
  - C. Personnel Update
  - D. Communications/Programming Update
5. Approve Revised Staff Travel Policy
6. Approve Updated Job Descriptions
  - A. Acquisitions Associate
  - B. Cataloging and Archives Librarian
  - C. Cataloging Associate
  - D. Technical Services Clerk
  - E. Technical Services Specialist
7. Approve Table of Organization Change - Safety Manager
8. Discussion and Possible Action – Board Composition and By-Laws Review
9. President's Report
10. Library Director's Report
11. **Open Session:** Discussion and Possible Motion to Convene in Closed Session
12. **Closed Session** pursuant to Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session - East and/or Ashwaubenon Branches.

*Brown County Library is a catalyst for community advancement.*

13. Reconvene in Open Session: Approve any action recommended in Closed Session.

14. Other Business

15. Such Other Matters as are Authorized by Law

16. Adjournment

*Any person wishing to attend the Library Board Meeting who, because of a disability requires special accommodations, should contact the Brown County Library at 448-4400 at least one working day in advance of the meeting so that arrangements can be made. Notice is hereby given that action by the Library Board may be taken on any of the items, which are described or listed in this agenda.*

John Van Dyck  
Library Board President